

Intern Project Description

PROJECT TITLE Children's Memorial Hospital Photo Research

Supervisor: Director of Exhibitions

Objective: To research, present, choose, and deliver images to Children's Memorial Hospital for display in their new building

Responsibilities:

- To research photos in CHM's holdings related to the building of the city
- To present photos options to CHM project team
- To submit selected photo orders to photo department
- To deliver image files to hospital for reproduction

Qualifications:

- Interest and experience in museum exhibition processes
- Attention to detail and organizational skills
- Good eye for a powerful image that would appeal to children
- Good communication
- Ability to work independently

Final Product (if any) Expected at the End of the Internship:

A set of several dozen photographic images chosen and delivered to Children's Memorial Hospital for display at their new building, planned for completion in June 2012

Dates of Project: Summer term 2011

Time commitment: 20 – 35 hours/week; these hours must occur when supervisors are present.

Application Deadline: February 20, 2011

How to Apply

A completed application consists of the following:

- a completed application form (available online)
- a one-page personal statement describing your reasons for seeking an internship at CHM and what you hope to gain from the experience
- a resume outlining your educational, professional, and volunteer experiences
- names, titles, phone numbers, and e-mail addresses of two professional and/or academic references

Every effort is made to match the skills and interests of prospective interns with the needs and priorities of the department and the institution overall. The application materials will outline the specific qualifications requirements for individual projects. Applications are encouraged from African American, Asian American, Latino, and Native American applicants.